



**Fire Marshal's Advisory Board Conference Call
State Fire Marshal's Office
221 S. Central Ave.
Pierre, SD**

**December 18, 2018
Meeting Minutes**

Board Members on Conference Line: Brian Bowker, Mike Harstad, Rick Gustad, Chris Blair, Mike Roemmich.

Department of Public Safety Staff Present: Doug Hinkle, Glenda Marks, Mike Erickson

Call to Order & Roll Call:

The meeting was called to order at approximately 10:00 AM CST by Paul Merriman, roll call was taken and all members were present.

Approval of Meeting Minutes:

A motion to approve draft meeting minutes from the May 29, 2018 Meeting

Moved by Brian Bowker

Seconded by Mike Roemmich

Discussion: None

A roll call vote was taken and minutes were approved unanimously.

Welcome Chris Blair:

Chris Blair was introduced as the newest member of the Fire Marshal's Advisory Board. He is replacing Jim Strain and represents the wildland firefighting community.

Fire Marshal's Office Updates:

Paul Merriman introduced a motion to adopt the code of conduct and conflict of interest policy. The policy establishes a set of minimum ethical principles and guidelines for members of state boards.

Moved by Rick Gustad.

Seconded by Mike Harstad

Discussion: None

A roll call vote was taken and minutes were approved unanimously.

Mike Erickson with the SD Fire Marshal's Office explained the new strategies & tactics curriculum/certification, it is Jones & Bartlett curriculum consisting of 26-class hours and 4-hours of hands on practical skills testing.

Paul Merriman discussed the SD Smoke Alarm Grant Program explaining that the the Fire Marshal's Office has more smoke alarms available to Fire Departments on a first come first serve basis. So far over 8,000 smoke alarms have been sent out since the programs beginning in 2014.

Also, available through the State Fire Marshal's Office and the Office of Emergency Management are Tommy Turtle Program books that provide preparedness related messages for children.

Paul Merriman and Doug Hinkle discussed the issue of school security and secondary locking devices for classroom doors. The State Fire Marshal is working to get the word out to school districts that approval is required before any locking device may be installed on classroom doors. Mike Harstad also mentioned that some of the schools were asking fire departments for portions of used firehouse to use on doors in case of a lock down.

Member Updates:

Mike Harstad also informed the board that the cost of building fire apparatus/trucks would likely be on the rise very soon due to an 8% increase in the cost of certain materials used in the manufacturing process.

Rick Gustad gave the board an update on the SD Fire Chief's Conference held December 8 and 9 in Deadwood. Attendance was up again this year. He also stated that State Fire School will be held June 6, 7 & 8, 2019 in Mitchell and that classes are being finalized.

Brian Bowker expressed an appreciation for the professionalism of the board and their level of caring and concern for the fire service in SD.

Chris Blair provided an update of the Midwinter Muster. It is in March and will be extended this year with several great NFA classes available. He also mentioned that Wildland Fire is working on developing Type 3 teams for response to wildland fire incidents.

Mike Roemmich mentioned he is glad to see some of the changes being made within the regional response teams across the state in regard to hazmat response.

Next Meeting Date:

The next meeting of the Fire Marshal's Advisory Board is a conference call scheduled for January 23, 2018 at 10 AM.

Adjournment:

Motion to adjourn was made by Mike Harstad. Second was made by Chris Blair. The meeting was adjourned at approximately 10:40 A.M.